

**Program Description**  
**Electronic Instructional Material**  
**In Liew of Basil Text and as Supplemental Material**

Vendor: Thomson Learning/South-Western Web Address: www.swep.com

Title: Bernie's Typing Travels, Windows Version (0-538-43260-8)

Copyright: 2004 Grade Level 4-6

Type of Software CD-ROM Course/Content Area: Vocational and Career Education; Business Program; Touch Keyboarding for 4-6

Hardware Required: 166 MHz Pentium or compatible processor (Pentium II or higher; recommended); 64 MB of RAM recommended (32 MB supported); Hard drive (650 MB for Full Install; 1 MB for Minimum CD Install); CD-ROM; Sound Card; Monitor: 800x600 resolution recommended; 640x480 supported; 16-bit High Color recommended; 256 color supported; Keyboard; Mouse; Printer-Optional

Operating System Required: Windows 95, 98, 2000, NT 4.0, or ME

<b>Pricing:</b>	<b>List Price</b>	<b>Lowest Wholesale Price</b>
<b>Stand Alone</b>	_____	_____
<b>Site License</b>	<u>1018.95</u>	<u>755.00</u>
<b>Lab Pack</b>	_____	_____
<b>Network License</b>	_____	_____
<b>Internet Based</b>	_____	_____

**Key Features:**

- It's FUN for students! Both the video and 3-D animation are engaging for students and enhance learning.
- It WORKS for everyone! With 100 years in developing educational materials, South-Western has proven experience with keyboarding software - we've taught over 80 million people how to type!
- An option for SPANISH INSTRUCTION is also included in Bernie's Typing Travels!
- HOME ADVANTAGE software also available (see ISBN 0538435607 Window/Macintosh, or visit <http://www.homeadvantage.swlearning.com>)

**Other Pertinent Information:**

- It's EASY for teachers! The comprehensive Teacher Utilities enables teachers to customize the software to their classroom needs. Strategies for teaching keyboarding are included in the Teacher Resource Guide, offering useful tips for success in the classroom. This interactive software automatically keeps student records to help in monitoring each student's progress

**Program Description**  
**Electronic Instructional Material**  
**In Liew of Basil Text and as Supplemental Material**

Vendor: Thomson Learning/South-Western Web Address: www.swep.com

Title: Bernie's Typing Travels, Macintosh Version (0-538-43557-7)

Copyright: 2004 Grade Level 4-6

Type of Software CD-ROM Course/Content Area: Vocational and Career Education; Business Program; Touch Keyboarding for 4-6

Hardware Required: G3 Recommended, 166 MHz Power PC processor supported; 64 MB for System 8.6 through 9.2, 128 MB for System X, 32 MB RAM supported; Hard drive (650 MB for Full Install, 1 MB for Minimum CD Install); CD-ROM; Sound Card; Monitor: 800x600 resolution recommended, 640x480 supported; Thousands of colors recommended, 256 color supported; Keyboard; Mouse; Printer-Optional

Operating System Required: System 8.6 or higher and OS X (Classic Mode Only)

<b>Pricing:</b>	<b>List Price</b>	<b>Lowest Wholesale Price</b>
<b>Stand Alone</b>	_____	_____
<b>Site License</b>	<u>1018.95</u>	<u>755.00</u>
<b>Lab Pack</b>	_____	_____
<b>Network License</b>	_____	_____
<b>Internet Based</b>	_____	_____

**Key Features:**

- It's FUN for students! Both the video and 3-D animation are engaging for students and enhance learning.
- It WORKS for everyone! With 100 years in developing educational materials, South-Western has proven experience with keyboarding software - we've taught over 80 million people how to type!
- An option for SPANISH INSTRUCTION is also included in Bernie's Typing Travels!
- HOME ADVANTAGE software also available (see ISBN 0538435607 Window/Macintosh, or visit <http://www.homeadvantage.swlearning.com>)

**Other Pertinent Information:**

- It's EASY for teachers! The comprehensive Teacher Utilities enables teachers to customize the software to their classroom needs. Strategies for teaching keyboarding are included in the Teacher Resource Guide, offering useful tips for success in the classroom. This interactive software automatically keeps student records to help in monitoring each student's progress



# Group V - Career/Technical Vocational/Practical Living Education Instructional Materials Evaluation Tool Business



<b>Title:</b> Bernie's Typing Travels/Learning with Computers <b>Cost:</b> \$755.00 (software)/\$32.00 (text)			
<b>Publisher:</b> Thomson Learning/South-Western			
<b>Item Evaluated:</b> Textbook, Software, Supplementary Materials			
<b>Copyright Date:</b> 2004		<b>Evaluator:</b> Melissa Helton	
<b>Content Level:</b> 3-5		<b>Date of Evaluation:</b> July 31, 2003	
<b>Level of Alternative Format</b>	Level 1 – Full Compliance	Level 2 – Provisional Compliance	Level 3 – Marginal Compliance
This section completed by Exceptional Children Services			

## Overall Strengths and/or Weaknesses

**Disclaimer:** Comments on the strengths and/or weaknesses of each book, material or program were written by members of the State Textbook/Instructional Materials Review Team and reflect their opinions . They do not reflect the opinions of the State Textbook Commission nor the Kentucky Department of Education. In addition, the State Textbook/ Instructional Materials Review Team completed each evaluation form during the week of July 28-Aug. 1, 2003. In order to maintain the integrity of the of the review team's comments, editing was limited to spelling and punctuation.

Recommendations:	
<input checked="" type="checkbox"/>	Recommended by reviewers to State Textbook Commission
<input type="checkbox"/>	Not recommended by reviewers to State Textbook Commission

**Publisher's Explanation of Reviewer's Comments:** By action of the State Textbook Commission, publishers are provided limited space, 150 words, to respond to what they may consider factual errors made by the reviewers in the evaluation.



# **Group V - Career/Technical Vocational/Practical Living Education Instructional Materials Evaluation Tool Business**



<b>Title: Bernie's Typing Travels/Learning with Computers</b>		<b>Publisher: Thomson/South-Western</b>
Technology Management Summary Data:	20 possible points	20 points earned
Technology Management Comments: Students get certificates with their name on them at the end of each lesson. Bernie keeps a record of lessons completed.		
Technology Presentation/Interface Summary Data:	40 possible points	40 points earned
Technology Presentation/Interface Comments: This software is so fun! Lots of illustrations and sound. Bernie is adorable. This makes typing fun for young kids.		
Content Summary Data:	44 possible points	40 points earned
Content Comments: Some Teamwork with Bernie, but mostly individual. Some lesson refer to global or diversity.		
Instruction & Assessment Summary Data	52 possible points	50 points earned
Instruction & Management Comments: Scoring Rubrics for techniques, lessons, assignments are included. Varied assessment strategies.		
Organization & Structure Summary Data	36 possible points	36 points earned
Organization & Structure Comments: Well organized. Lots of illustrations. Easy to follow.		
Resource Material Summary Data	40 possible points	37 points earned
Resource Material Comments: Lots of resources—scoring rubrics, handouts, lesson plans, internet resources.		



# **Group V - Career /Technical & Vocational/Practical Living** **Electronic Instructional Media Review Form** **Stand Alone/Independent or Integrated Software for Business**



<b>Equipment</b> (circle or change fill color)	<b>Grade Level</b> (circle or change fill color)	<b>Audience</b> (circle or change fill color)	<b>Format</b> (circle or change fill color)	<b>Cost \$755.00 (software)/ \$32.00 (text)</b>	
Windows	Primary	Individual	Stand Alone/Independent	_____single copy	_____site license
Macintosh	Intermediate	Small Group	Integrated	_____network version	_____school version
CD-ROM	Middle	Large Group	Supplemental	_____lab pack of ____ copies	_____online
DVD	High		In lieu of basal test		
Sound					
Other					

If other, explain \_\_\_\_\_

<b>Type of Software:</b> Check all that apply	_____Simulation	_____Management	_____Interdisciplinary	_____Problem Solving	_____Tutorial
_____Exploratory	_____Creativity	_____Drill and Practice	_____Critical Thinking	_____Utility	_____Other:

<b>Rating Scale:</b>	3—Some of the time	1—None of the time
4—All or the time	2—Minimally	0— Not applicable

<b>Management</b>	<b>Rating</b>
Allows customizing for individual learning needs.	4
Allows students to exit and resume at a later time.	4
Keeps a students performance record, where needed.	4
Allows control of various aspects of the software (e.g., turning sound off).	4
Allows for printed reports.	4
Comments: Has certificates to print out as students finish lessons. Keeps a log-in record per student. Lots of fun illustrations and sound.	<b>Total 20</b>

<b>Presentation/Interface</b>	<b>Rating</b>
Presents material in an organized manner.	4
Has consistent, easy-to-use, on-screen instructions.	4
Has developmentally correct presentation format.	4
Adapts to different learning environments (learning styles/multiple intelligences, etc.)	4
Accessible for special needs students.	4
Runs smoothly, without long delays.	4
Presents easy-to-view text and graphics.	4
Presents easy-to-hear and understand sounds.	4
Avoids unnecessary screens, sounds, and graphics.	4
Provides immediate, appropriate feedback.	4
Comments: This software is sooo much fun! Easy instructions. Lots of graphics and fun sounds. Provides feedback.	<b>Total 40</b>

Content—Business	Rating
Career Experiences	3
Employability Skills	4
Teamwork	2
Global Perspective	3
Mathematical Skills	4
Communication	3
Diversity	3
Ethical Practices	4
Academic Integration	4
Real World Application	4
Content Area Concepts Addressed	4
Comments: Some teamwork with Bernie, but mostly individual. Some lessons have global perspective or diversity.	<b>Total 38</b>

Rating Scale:	2—Minimally
4—All or the time	1—None of the time
3—Some of the time	0— Not applicable

Instruction and Assessment	Rating
Identifies a Sense of Purpose	4
Builds on Student Ideals	4
Engages Students	4
Develops Business Ideas	4
Promotes Student Thinking	4
Assesses Student Progress	4
Enhances The Learning Environment	4
Reading level is appropriate for interest and ability level of intended student group; level remains consistent throughout.	4
Commonwealth Accountability Testing System (CATS) "like" Assessment is provided	2
Variety of Assessments (diagnostic, formative, summative, open response, multiple choice, individual, small group, oral, demonstrations, presentations, self and peer performance, portfolio prompts) is included.	4
Includes activities and opportunities for integration of technology.	4
Reflects researched-based practices (e.g. hands-on activities, technology, problem-solving situations)	4
Differentiation techniques and activities suggested.	4
Comments:	<b>Total 50</b>

<b>Rating Scale:</b>	3 – Some potential for learning	1 - Not present
4 – High potential for learning	2 – Little potential for learning	0 – Not applicable

Organization and Structure	Rating
Organization is logical and allows for spiraling of content.	4
Vocabulary and key terms are clearly defined and easily accessible within each lesson.	4
Visual illustrations (e.g. graphs, charts, models) and examples are clearly presented and content-related.	4
Illustrations and language reflect diversity (e.g. racial, ethnic, cultural, age, gender, disabilities).	4
Legible type, length of lines, spacing, and page layout and width of margins contribute to overall appearance and use.	4
Student materials seem durable and conducive to daily use.	4
Includes sufficient glossary, index and appendices.	4
Employs accurate grammar and spelling	4
Organization of material can be effectively used with Standards Based Units, Core Content and Program of Studies.	4
Comments:	<b>Total 36</b>

Resource Materials	Rating
Teacher materials coordinate easily with student materials (e.g. additional resources included at point of need, student pages shown, integration of technology indicated)	4
Activities are included that adapt to the various learning styles, intelligences, and interest/ability levels.	4
Extension activities including adaptations and accommodations for students with special needs.	4
Resources provide objectives, background information, common student errors, hints, advice for lesson implementation and real-world connections, connections with career and/technology and references (e.g. solution manuals, study guides)	4
Suggestions are made for integration of themes and /or interdisciplinary instruction.	4
Integration opportunities suggested and examples given.	4
Teacher resources are available online.	4
Online resources available – Repeat of information in text.	3
Online resources available – Practice skills only.	3
Online resources available – New application materials.	3
Comments: Internet Resources Available for students. Lots of resources and strategies.	<b>Total 37</b>

Rating Scale:	2—Minimally
4—All or the time	1—None of the time
3—Some of the time	0— Not applicable